



Shirley Boys' High School
MINUTES OF THE BOARD OF TRUSTEES
Meeting held at 6:05 p.m. on
Thursday 24 August 2017
in H11

PRESENT Tony Deavoll (Chairperson), Steve Garland, Miguel Clayton-Jones, Andrew Hood, John Laurenson, Karaitiana Taiuru, Caine Tauwhare

IN ATTENDANCE Anthea McCully, Rob Wilson-Pyne, Tony Ambrose
Loren Treacy (Minute Secretary)

APOLOGIES Neil Falconer, Sarah Clark, Tim Grocott

NON-ATTENDANCE Nil

Motion: Moved Chairperson

That the apologies be accepted.

Carried

1. MINUTES OF THE PREVIOUS MEETING

Motion: Moved Chairperson

That the Minutes of the Board of Trustees' meeting held on 27 July 2017, having been circulated, be approved as a true and correct record of that meeting with the correction that Steve Garland was not an abstention from the motion regarding the World Challenge insurance issue.

Carried

Matters Arising from the Minutes

Alarm System

The Ministry of Education has approved funding for the upgrade of the alarm system. Installation will be undertaken in the next week.

2. CORRESPONDENCE

Inwards

- Ministry of Education – School Leaders bulletin
- NZSTA Operations Update
- John Laurenson regarding hockey turf motion for Ministry and emails of approval from Board
- Signal regarding Signal ICT Graduate School
- NZSTA – membership matters
- NZSTA School Caretakers' and Cleaners' Collective Agreement
- Secondary and Area School Groundstaff Collective Agreement
- Board confirming Youthtown funding application
- Tony Deavoll regarding MoE zoning

Outwards

- Joe Houghton confirming Board approval for proposed trip to Samoa
- Motion for Youthtown funding application
- Youthtown funding application

Motion: Moved Chairperson

That the inwards correspondence be received and the outward approved.

Carried

3. HEADMASTER'S REPORT

As per the previously circulated report which was spoken to by John Laurenson.

General

The review of support staff has now concluded and responses will be provided in due course.

Community of Learning Update

Achievement challenges have been sent to the Minister of Education. There has been no response as yet. Principals have met with the Steering Committee and a stewardship group is to be put together to go through procedures.

Personnel

Vacancies are to be advertised in the Education Gazette on 20 September. These will include a combination of Mathematics, English, Social Science, Drama, and Technical Music.

Health Curriculum

The Health Curriculum will remain status quo.

Board Professional Development

Corban Te Aika is looking to embed cultural names and structures within the new school. The Board discussed their proposed professional development time. A recommendation was made that this could be done in conjunction with Avonside Girls' High School. A suitable date is to be discussed with Corban Te Aika.

Addendum to August Board Report

The Headmaster spoke to his addendum to the Board report on cultural resources for the new site.

4. STAFF TRUSTEE'S REPORT

Sportsman of the Year Dinner

An invitation was extended to the Board to attend the Sportsman of the Year Dinner which is to be held at 6:45 p.m. on 27 September at the Russley Golf Course. Guest speaker is Athol Earl and the Old Boy speaker is Marcel Cummings-Toombe.

5. STUDENT TRUSTEE'S REPORT

- Block Week is being held this week and students appear to be happy with mock examinations.
- Tree planting at Shirley Primary School was initiated by the Environment Council.
- The junior dance occurred last week which went well.

6. COMMITTEE REPORTS

Resources

- Finances are in sound heart and on track.
- A drive is being made on co-curricular collection at the moment but this is in a better position than it was in 2016.
- Curricular costs are going down as a result of the use of IT but, conversely, reprographic costs are rising.

Motion: Moved Chairperson

As has been the case in the past early in Term 4, at the discretion of the Executive Officer and Headmaster, the no further expenditure rule is to be applied to those who have authority to spend within the school.

Carried

Property

- Work on the school-owned property at 33 Averill Street is progressing but the roof is very porous and in poor condition. The Executive Officer is endeavouring to secure an appointment with EQC to negotiate part of the payment for the roof replacement. A copy of the report on the roof is available should the Board wish to view it. Replacement will come at a cost of approximately \$20,000.
- Weather tightness is an issue on the outside of the Sports Hall and future use will determine the method of repair. A roofing contractor is also coming in to provide a report on the roof as daylight can be seen in a few areas.
- The liquefaction issues in D Block have been rectified. Air testing and treatment of mould is ongoing.
- Replacement of drainage is to be undertaken between B and C Blocks and is a result of earthquake damage. This is to be funded by the Ministry of Education.
- Air testing was undertaken on H, F, and V Blocks, Sports Hall, and Hartley Gym a few weeks ago. Results should be received in 6-8 weeks.

Whanau Group

An invitation was extended to Board members to attend a hui to be held on Tuesday 29 August in Ngatahi from 5:30 – 7:30 p.m.

PTA

Lecia McCallum has resigned as Chairperson of the PTA and this role is now to be undertaken by Rebecca Power. A meeting is to be held after Tournament Week at the Fox and Ferret.

Funding Report

Nil.

Motion: Moved Chairperson

That the reports be received and the financial report for the month of July accepted.

Carried

7. PUBLIC EXCLUDED SESSION

Motion: Moved Chairperson

That the meeting move into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons. Subjects to be discussed were employment and student matters and approval of previous minutes.

Carried

Motion: Moved Chairperson

That the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.

Carried

8. NEW SCHOOL ZONE

As per the previously circulated documentation. The Chairperson updated the Board on progress regarding the new school zone. The Headmaster is pushing for new subdivisions, such as Prestons, to be included in the zone and for a grandparenting clause for those who are currently in zone but will not be under the proposed new zone. Avonside Girls' High School are meeting next Wednesday to discuss this material. It is believed that the Ministry of Education would be more responsive if the two schools could make a joint response on common ground. The goal is

to have a response back to the Ministry of Education as soon as possible following the Avonside meeting. The Ministry is meeting with the Board Chairs and Principals in the first week of Term 4.

Sarah Clark's endeavours were acknowledged by the Chairperson.

Motion: Moved Tony Deavoll/Seconded John Laurenson

Based on the fact that there is more work to be done, the Board delegate authority to the Headmaster, Associate Headmaster, Chairperson, and Sarah Clark to finalise the new school zone and forward to the Ministry of Education.

Carried

9. GENERAL BUSINESS

Nil.

10. NEXT MEETINGS

Resources Committee	4:30 p.m. Thursday 28 September 2017
Board of Trustees	5:30 p.m. Thursday 28 September 2017

There being no further business the meeting closed at 7:03 p.m.

APPROVED 28 September 2017
Chairperson

**BOARD OF TRUSTEES
ACTION POINTS**

Meeting	Action	By Whom	Date
Meeting 23.6.16 Item 8, page 4	Investigate criteria for those attending overseas trips	John Laurenson	Ongoing
Meeting 22.9.16 Item 7, page 4	Further investigation into financial payments via the Parent Portal	Anthea McCully	Ongoing